

AI SEO Quick Win Checklist

1

Monthly Reporting

Add an AI Overview visibility check to your monthly reporting.

2

Prompt Templates

Create 3 reusable SEO prompt templates this week.

3

Task Automation

Automate at least one repetitive SEO task (e.g., internal linking, schema creation).

4

Content Enhancement

Update your top pages with bullet points, FAQs, and structured data.

5

Al Usage Audit

Audit your current AI usage and fill the gaps.

6

Visibility Testing

Test your business visibility in ChatGPT and Google AI Overviews.

7

Metrics Monitoring

Monitor AI search appearances alongside traditional SEO metrics.

8

Content Freshness

Review and update top pages every 3-6 months to keep content fresh.